

à petits pas Excellence Enrollment Contract – 2022-2023

Please complete and return this Enrollment Contract to FIAF Montclair, in person, by mail, or via email to fiafnj@fiaf.org. We will confirm your child's enrollment only after we have received this contract and the 1st tuition payment.

STUDENT INFORMATION

Child's Name (*First, Middle, Last*):

Date of Birth:

Gender:

School Name (if applicable):

School's City & Zip Code (if applicable):

Parent/Guardian 1 (*First & Last Name*):

Date of Birth:

Home Phone:

Cell Phone:

Primary Email:

Home Address:

City, State, Zip Code:

Parent/Guardian 2 (*First & Last Name*):

Date of Birth:

Home Phone:

Cell Phone:

Primary Email:

Home Address:

City, State, Zip Code:

REGISTRATION INFORMATION

I/We wish to register our child in the *à petits pas Excellence* program as follows:

Select Class Time

- Ages 2.5–5 — half-day 8:30am–11:30am
- Ages 2.5–5 — full-day, 9:30am–2:30pm

Select a Specific Schedule

Half-day

- 1 day per week: \$275 per month
- 2 days per week: \$505 per month
- 3 days per week: \$685 per month
- 4 days per week: \$835 per month
- 5 days per week: \$945 per month

Full-day

- 1 day per week: \$465 per month
- 2 days per week: \$840 per month
- 3 days per week: \$1,150 per month
- 4 days per week: \$1,405 per month
- 5 days per week: \$1,575 per month

Select Days of Week *(select exactly as many days as you have specified in the schedule above)*

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

Before-Care *(Mon. through Friday, 7:30am-9:30am, \$12/hour (at least 3 children) or \$20/hour (if less than 3 children), payable at the end of each month.*

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

After-Care *(Mon. through Friday, 2:30pm-6:30pm, \$12/hour (at least 3 children) or \$20/hour (if less than 3 children), payable at the end of each month.*

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

Select Session(s)

Fall (Sep 6–Dec 16)

Your child's spot is only guaranteed for Fall. Reenrollment deadlines: Nov 1 for Winter; Feb 1 for Spring.

Fall (Sep 6–Dec 16) + Winter (Jan 2–Mar 31)

Your child's spot is only guaranteed for Fall & Winter. Reenrollment deadline: Feb 1 for Spring.

Fall (Sep 6–Dec 16) + Winter (Jan 2–Mar 31) + Spring (Apr 3–Jun 23)

Your child's spot is guaranteed for all three sessions Fall, Winter, and Spring.

Calendar

To be confirmed.

Program calendar is subject to change.

FINANCIAL AGREEMENT

This “Enrollment Contract” is a binding contract that obligates you to pay the full tuition for the session(s) your child is enrolled for. There will be no deductions or credit for absence(s) during the session. If you withdraw prior to a session’s withdrawal deadline, you will receive a tuition credit (minus \$150 fee) valid for one year. If you withdraw after a session’s withdrawal deadline, you are liable for the entire tuition for that session and the full outstanding amount is due at the time of withdrawal. Withdrawal deadlines are: Fall: August 1, 2022, Winter: Dec 1, 2022, and Spring: Mar 1, 2023. Please understand that once you have returned this signed contract and made the first payment, we are holding a place for your child that cannot be released to another child.

Half-day

Fee Structure	Pre-Registration*	Monthly Rate	Fall (Sep-Dec)	Winter (Jan-Mar)	Spring (Apr-Jun)
1 day	\$150	\$275	\$1,100	\$825	\$825
2 days	\$150	\$505	\$2,020	\$1,515	\$1,515
3 days	\$150	\$685	\$2,740	\$2,055	\$2,055
4 days	\$150	\$835	\$3,340	\$2,505	\$2,505
5 days	\$150	\$945	\$3,780	\$2,835	\$2,835

Full-day

Fee Structure	Pre-Registration*	Monthly Rate	Fall (Sep-Dec)	Winter (Jan-Mar)	Spring (Apr-Jun)
1 day	\$150	\$465	\$1,860	\$1,395	\$1,395
2 days	\$150	\$840	\$3,360	\$2,520	\$2,520
3 days	\$150	\$1,150	\$4,600	\$3,450	\$3,450
4 days	\$150	\$1,405	\$5,620	\$4,215	\$4,215
5 days	\$150	\$1,575	\$6,300	\$4,725	\$4,725

**Includes a non-refundable \$50 annual registration fee and a \$100 deposit deductible from the Fall tuition. If you withdraw from the program after the withdrawal deadline, or if you fail to pay the first month tuition for Fall by August 1, then the full deposit will be forfeited by FIAF.*

PAYMENT SCHEDULE

Tuition for the 1st month of the Fall session (September) is due by August 1, 2022.

For the subsequent payments, please choose one of the following payment plans:

Plan 1: One-Time Payment

Select all that apply based on session(s) you wish to enroll your child for.

- I/We choose to **pay the full Fall balance** (Oct-Dec) in 1 payment by **Sep 1**.
- I/We choose to **pay the full Winter tuition** (Jan-Mar) in 1 payment by **Dec 1**
- I/We choose to **pay the full Spring tuition** (Apr-Jun) in 1 payment by **Mar 1**

A 5% discount applies when you pay in full.

Plan 2: Monthly Payments

Select all that apply based on session(s) you wish to enroll your child for.

- I/We choose to **pay the Fall balance** (Oct-Dec) in 3 payments by **Sep 1, Oct 1 & Nov 1**
- I/We choose to **pay the Winter tuition** (Jan-Mar) in 3 payments by **Dec 1, Jan 1 & Feb 1**
- I/We choose to **pay the Spring tuition** (Apr-Jun) in 3 payments by **Mar 1, Apr 1 & May 1**

Sibling Discount

I/We are **registering two or more children** in the program and are eligible for the 5% per child discount. If this option is applicable to you, we will adjust payment amounts listed above to reflect the discount.

Sibling Name(s):

PAYMENT METHOD

Credit Card

I/We authorize FIAF Montclair to automatically charge payments to this credit card according to the Payment Plan selected above.

Name on Card:

Card Number:

Expiration date:

Security Code:

Check

I/We have enclosed a check for the first payment with this Contract. I/We understand that it is our responsibility to ensure that FIAF Montclair receives checks for the remaining payments by the due dates according to the Payment Plan selected above. Checks are to be made out to the French Institute Alliance Française (FIAF) and submitted by mail or in person to: FIAF Montclair (17-19 Munn Street, Montclair, NJ 07042)

I/We have read and accept the above Enrollment Contract and Payment Plan.

Child's Name 1 *(First, Middle, Last):*

Child's Name 2 *(First, Middle, Last):*

Parent/Guardian 1:

(Signature & date)

Parent/Guardian 2 (if applicable):

(Signature & date)